

SWISSto12 SA

Avenue des Baumettes 19
CH-1020 Renens, Switzerland
www.swisstto12.ch



February 2020

Open position: VP of Program Management

SWISSto12 is recruiting a VP of program Management to provide leadership over its growing project office. The project office is at the core of SWISSto12's delivery to large aerospace and defense customers. The position will be based in Lausanne, Switzerland, with oversight on the project office teams located in Lausanne, Switzerland, and Santa Clara, California, USA.

Introduction:

SWISSto12 is active in the space and aeronautic industries. The company pioneers the commercialisation of Radio Frequency (RF) antennas and sub-systems based on additive manufacturing (3D printing). The novel technologies behind its products have been developed by the company over the past years and have now reached a maturity stage that allows them to be airborne and space qualified. SWISSto12 experiences high growth and has to face the challenge of combining this growth with persistent high-quality and on-time delivery of its products to large customers.

SWISSto12 focuses its product portfolio towards high added value antenna products as well as end-to-end telecommunication payloads for satellites. Every project starts with an important multidisciplinary design phase (RF, mechanical, thermal, systems engineering) which is performed internally. Products are then 3D printed and assembled with other 3rd party procured items. This novel approach to manufacturing replaces traditional machining of metallic materials. In this context, SWISSto12 products feature drastic performance improvements, weight reductions, and competitive costs. SWISSto12 products are currently commercialised for satellite telecommunication applications (antennas and payload subsystems onboard satellites) as well as on aircrafts (antennas to connect passengers via satellite links).

SWISSto12 is headquartered in Lausanne, Switzerland, and also operates from a recently created subsidiary in Santa Clara in the USA. The company is well funded for its near and mid-term developments.

In this role, you will be responsible for the following functions:

- Lead the multidisciplinary project office currently staffed with approx. 18 FTEs: project managers or engineers. The project office works on customer projects, pre-sales projects and internal R&D projects.
- Own the weekly resource allocation and prioritization processes between the different projects under execution.
- Coach and coordinate the project managers to contribute to positive execution result of projects, monitor and review project activities and ensure that they are brought to completion within scheduled period of time and budget
- Own the continuous improvement processes across the project execution function
- Participate to the company's management committee
- Occasionally, participate in overall tasks and services inherent to a fast growing company

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Required experience and competencies:

- Master's degree in engineering or Physics or equivalent
- 7+ years of project management experience, supervising multi-disciplinary project teams in a complex high-tech international environment
- Experience in the field of aeronautics, space or defense is a plus
- Proven track record of project management and execution
- Interested, inquiring and creative approach to solving customer problems and negotiating solutions with them
- Proven ability to write complex project and technical documents both for internal or for client use
- Experience with team leadership and coaching towards best practices on project/program management
- Ability to “think outside of the box” and thrive in an often-ambiguous trade-space
- Autonomous and proactive working style with excellent working organization
- Communicating effectively, excellent relational skills and ability to work in a team with different professional and cultural backgrounds
- Familiar with state-of-the-art software tools (Office suites, CRM, ERP)
- Language: Fluency in English is mandatory. Knowledge of French or German are not mandatory but are a plus

Working conditions and contract:

SWISSto12 offers a full-time contract with an attractive compensation package. The position is to be filled as soon as possible.

Interested applicants are requested to submit an application containing a CV (resume), a motivation letter, at least three references to n.gamard@swissto12.ch.